



## *Torrance County*

BOARD OF COUNTY COMMISSIONERS (BCC)

**Ryan Schwebach**, Chair, District 2

**Kevin McCall**, Vice Chair, District 1

**LeRoy M. Candelaria**, District 3

**Janice Y. Barela**, County Manager

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### **ADMINISTRATIVE MEETING AGENDA**

**WEDNESDAY, October 27, 2021 @ 9:00 AM**  
**205 S. Ninth Street, Estancia, NM 87016**

- 1. Call to Order**
- 2. Invocation and Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. PROCLAMATIONS**
  - A.** Naming October 2021 as “Breast Cancer Awareness Month” in Torrance County.
  - B.** Naming October 2021 as “Domestic Violence Awareness Month” in Torrance County.
- 5. CERTIFICATES AND AWARDS**
  - A. MANAGER:** Announcement of Employee of the Quarter – Amber Pava, Administrative Assistant
- 6. BOARD AND COMMITTEE APPOINTMENTS**
- 7. PUBLIC COMMENT and COMMUNICATIONS**
- 8. APPROVAL OF MINUTES**
  - A. COMMISSION:** Motion to approve the October 13, 2021, Torrance County Commission Meeting Minutes.
- 9. APPROVAL OF CONSENT AGENDA**
  - A. FINANCE:** Motion to approve payables.

**10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE**

**A. PLANNING AND ZONING:** Motion to approve replacement of Solid Waste Management Ordinance 94-12.

**11. ADOPTION OF RESOLUTION**

**A. FIRE:** Motion to approve Resolution No. 2021-\_\_\_\_, intent to adopt Fire Protection Personnel Overtime Exemption.

**12. APPROVALS**

**A. OPERATIONS MANAGER:** Motion to hire a Facilities Maintenance Position per discussions at previous County Commission Meeting on October 13, 2021.

**B. FIRE:** Motion to approve payment in the amount of \$207.64 to Coast 2 Coast Automotive Performance & Tires, rendered services on 10/30/2020.

**C. DISPATCH:** Motion to approve Service Agreement between Torrance County and Motorola for enhanced radio system.

**D. ANIMAL SERVICES:** Motion to approve Memorandum of Understanding (MOU) between Torrance County and the City of Mountainair for Dangerous Animal Services.

**E. FINANCE & PURCHASING:** Motion to approve Grievance Hearing Officer (Professional Services) Contract between Brennan & Sullivan, P.A and Torrance County.

**F. FINANCE & PURCHASING:** Motion to approve Grievance Hearing Officer (Professional Services) Contract between Garcia Law Group, LLC and Torrance County.

**G. FINANCE & PURCHASING:** Motion to approve Grievance Hearing Officer (Professional Services) Contract between Robert F. Curtis and Torrance County.

**H. EMERGENCY MANAGER:** Motion to approve submittal of Hazard Mitigation Grant Application for up to \$75,000 with a 25% match (\$18,750 match).

**I. MANAGER:** Motion to approve a three-month extension to lease agreement with Tajique Land Grant for current location of the transfer station.

**13. DISCUSSION**

**A. GRANTS:** Update from Juvenile Justice Continuum Coordinator regarding Juvenile Justice Grant.

**B. MANAGER'S REPORT**

**C. COMMISSIONER'S REPORTS**

- 1) Commissioner McCall, District 1
- 2) Commissioner Schwebach, District 2
- 3) Commissioner Candelaria, District 3

**14. EXECUTIVE SESSION**

**A. ATTORNEY:** Discuss threatened or pending litigation, closed pursuant to NMSA 1978, Section 10-15-1(H)(2).

**15. Announcement of the next Board of County Commissioners Meeting:** November 10, 2021, at 9:00 AM.

**16. SIGNING OF OFFICIAL DOCUMENTS****17. ADJOURN**